

# MAIN FACS “TIPS & TECHNIQUES”

09/03/2003

Page 1

Volume 9, Issue #38

---

**IMPORTANT:** This issue contains important operating information for all users of R★STARS and ADPICS. Please distribute promptly.

## **In this issue:**

- **MAIN FACS ON-LINE AVAILABILITY FOR YEAR-END CLOSING**

## **MAIN FACS ON-LINE AVAILABILITY FOR YEAR-END CLOSING**

In order to accommodate necessary year-end closing tasks, the MAIN FACS on-line availability schedule will be:

- MAIN FACS will be available until 8 p.m. on Monday, September 15, 2003.
- MAIN FACS will be available until 5 p.m. on Tuesday, September 30, 2003. This is one hour earlier than the regular schedule.
- MAIN FACS will not be available at 7 a.m. on Wednesday, October 1, 2003. When on-lines become available, a Tip & Technique will be issued to the users.
- Users will not be able to process Building Lease Payment transactions on Wednesday, October 1, 2003, in Electronic Transaction Processing (ETP) until MAIN FACS is available.
- The DAFR1311, 1312, 1411 and 1412 reports will not be available in RMDS on Wednesday, October 1, 2003, until MAIN FACS is available.